

DRAFT - asking for MBIA comments



M A R Y L A N D

Office of Planning and Zoning

Philip R. Hager, Planning and Zoning Officer

MEMORANDUM

TO: MBIA, Review Agencies

FROM: Phillip R. Hager, Planning and Zoning Officer

SUBJECT: Modification Process and Procedures

DATE: 16 May 2019

Based on recent feedback I have received during meetings with community groups, listening sessions throughout the County, internal coordination meetings, and discussions with the Administration, the Office of Planning and Zoning will be implementing the following changes to our current modification application process:

- Each individual modification request shall be submitted under its own application and the associated application fee shall be paid at the time of submittal.
- Multiple modification requests may not be combined under a single application.

This change will become effective at the beginning of Fiscal Year 2020 (July 1, 2019), and will apply as follows to submittals on or after the effective date:

- To any new modification request
- To any existing modification that amends a request